



January 27, 2016

3:00pm - 6:30pm

Lake Mary Events Center

www.seminoleexpo.com

# EXPO

Exhibit Name \_\_\_\_\_ (as you want it to appear in program)

Exhibitor Contact Name \_\_\_\_\_

*\* The Expo contact person will receive important exhibitor information, including table confirmation, service manual, registration information, and expo materials.*

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Website Address \_\_\_\_\_ Date Submitted \_\_\_\_\_

**EXHIBITORS** (Includes a 6 ft. table and 2 chairs) \_\_\_\_\_ Number of Exhibits

- Chamber Members** (Before September 1): \$200
- Chamber Members** (After September 1): \$300
- Non-Chamber Members** (Before September 1): \$550 *(Includes chamber membership through 2016)*
- Non-Chamber Members** (After September 1): \$650 *(Includes chamber membership through 2016)*
- Logo on all materials and PowerPoint's:** \$100
- Power Supplied Booth:** Additional \$50
- I receive a FREE booth included with my membership:** \$0 *(Partner Level Members Only)*

**SPONSORS** (For sponsorship benefits, please email [dcotton@seminolebusiness.org](mailto:dcotton@seminolebusiness.org) for a sponsorship package)

- Gold:** \$5,000 (Featured double display table)
- Silver:** \$3,250 (Premium double display table)
- Bronze:** \$1,500 (Premium display table)
- Ticket Sponsor:** \$2,000
- Registration Sponsor:** \$1,000
- Food Sponsor:** \$1,000
- Bar Sponsorship:** \$1,000
- Program Sponsor:** \$1,000

**EXHIBIT LOCATION** - Please list your top 3 booth locations.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

List any companies you DO NOT wish to exhibit beside: \_\_\_\_\_

*SCRCC/SBC will make every effort to accommodate this request, however, SCRCC/SBC cannot guarantee the placement of exhibitors and reserves the right to assign space at its sole discretion.*

## PRODUCT CATEGORIES

Please choose from ONE of the categories below that best describes your products/services.

Computer Sales/Repair     Business Development     Accounting     Advertising     Banking  
 Communication Equipment     Furnishing/Interior Design     Insurance     Government Service     Legal  
 Office Equipment     Property Management     Shipping/Receiving     Real Estate     Schools  
 Technology/Software     Storage     Staffing     Website Design     Other \_\_\_\_\_

## PAYMENT INFORMATION

Total Amount Due \$ \_\_\_\_\_

Payment in full must accompany contract by January 5th. If assigned space is not paid in full by specified date, it will be reassigned to another exhibitor at the option of SCRCC.

## PAYMENT METHOD

- Check enclosed made payable to SCRCC  
 Visa / MasterCard / American Express / Discover (*Please circle one*)

Credit Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Zip Code for Billing Address: \_\_\_\_\_

**Email Registration Form to [rarthur@seminolebusiness.org](mailto:rarthur@seminolebusiness.org) or mail to:**

Seminole County Regional Chamber of Commerce  
Attn: Seminole Business Expo  
1055 AAA Drive, Ste. 153  
Heathrow, FL 32746  
Fax: 407-708-4615

***Register for the 2016 Expo before September 1st, 2015 and be entered to win a free booth!***

## AGREEMENT

Exhibitor agrees, subject to SCRCC approval, to pay for and use the assigned exhibit space at SCRCC Business Expo. In doing so, exhibitor will comply with all provisions of this contract. Booths cannot be transferred to another person or company. Exhibitor understands that this contract, together with the terms and conditions printed on the reverse side, constitutes the complete exhibitor agreement between exhibitor and SCRCC.

Signing below acknowledges your acceptance of the above conditions.

\_\_\_\_\_  
Signature of Exhibitor

\_\_\_\_\_  
Date

**For more information, please contact the Seminole County Regional Chamber of Commerce at (407) 708-4604 or email [rarthur@seminolebusiness.org](mailto:rarthur@seminolebusiness.org). Additional information is also available at [www.seminoleexpo.com](http://www.seminoleexpo.com).**

## TERMS OF CONTRACT

**BUSINESS EXPO Hours:** The hours that the Expo will be open to the public are: Wednesday, January 27, 2016 from 3:00pm – 6:30pm. Vendors will be allowed in 3 hours prior to opening to set up their table. Vendors need to maintain the integrity of their table during these hours. All vendors must be out of the Events Center by 9:00pm.

**EXHIBIT SPACE ASSIGNMENT:** Table space will be assigned in the order received. SCRCC reserves the right to shift space assignments after the contract has been signed if determined necessary or appropriate to do so. Space is assigned with the understanding that the Exhibitor will hold SCRCC harmless from any or all liability that may result from any cause at all.

**EXHIBIT SPACE AND AISLES:** Attractive, informative, and attention getting exhibits are encouraged. In no event, however, shall any exhibit interfere with any neighboring exhibit space. All aisles must be kept clear. Interviews, demonstrations and distribution of literature must be done inside the exhibitor's table space. Exhibitors must keep their table space clean and in good order. All exhibits must be attended during all show hours. All displays must remain inside the parameter of table space. Any display outside the table space parameter will be subject to an additional table fee. SCRCC may institute guidelines regarding the set up and operation of exhibit space and may require changes to the set up and operation of exhibit space at SCRCC's discretion.

**PRIZES AND AWARDS:** Prizes may be awarded directly from your table or in a drawing to be held at a specified time. Exhibitor is responsible for contacting winners. If you provide a prize for the Prize Wheel the winners will be sent to your booth to retrieve the prize.

**CANCELLATION:** Upon cancellation of a space up to 45 days prior to the BUSINESS EXPO, ½ payment will be refunded. During the last 45 days before the BUSINESS EXPO **NO** refunds will be made for any reason.

**SECURITY, LIABILITY & LOSSES:** SCRCC will take all reasonable precautions against damage or loss by theft, fire, storm or other causes. However, SCRCC will not be liable for loss to exhibitors from any of these causes or any causes whatsoever that may arise from use of exhibit space for or for any other reason. Exhibitor agrees to indemnify and hold harmless SCRCC and its employees, consultants, officers, directors, and volunteers against any and all claims arising out of acts or failure to act of exhibitor, the exhibitor's representatives or exhibits at the SCRCC BUSINESS EXPO.

**EXHIBITOR PASSES:** Upon check in at the SCRCC BUSINESS EXPO, each table space rental paid will receive 3 exhibitor passes. All entrants into the SCRCC BUSINESS EXPO during public hours must have a exhibitor pass.

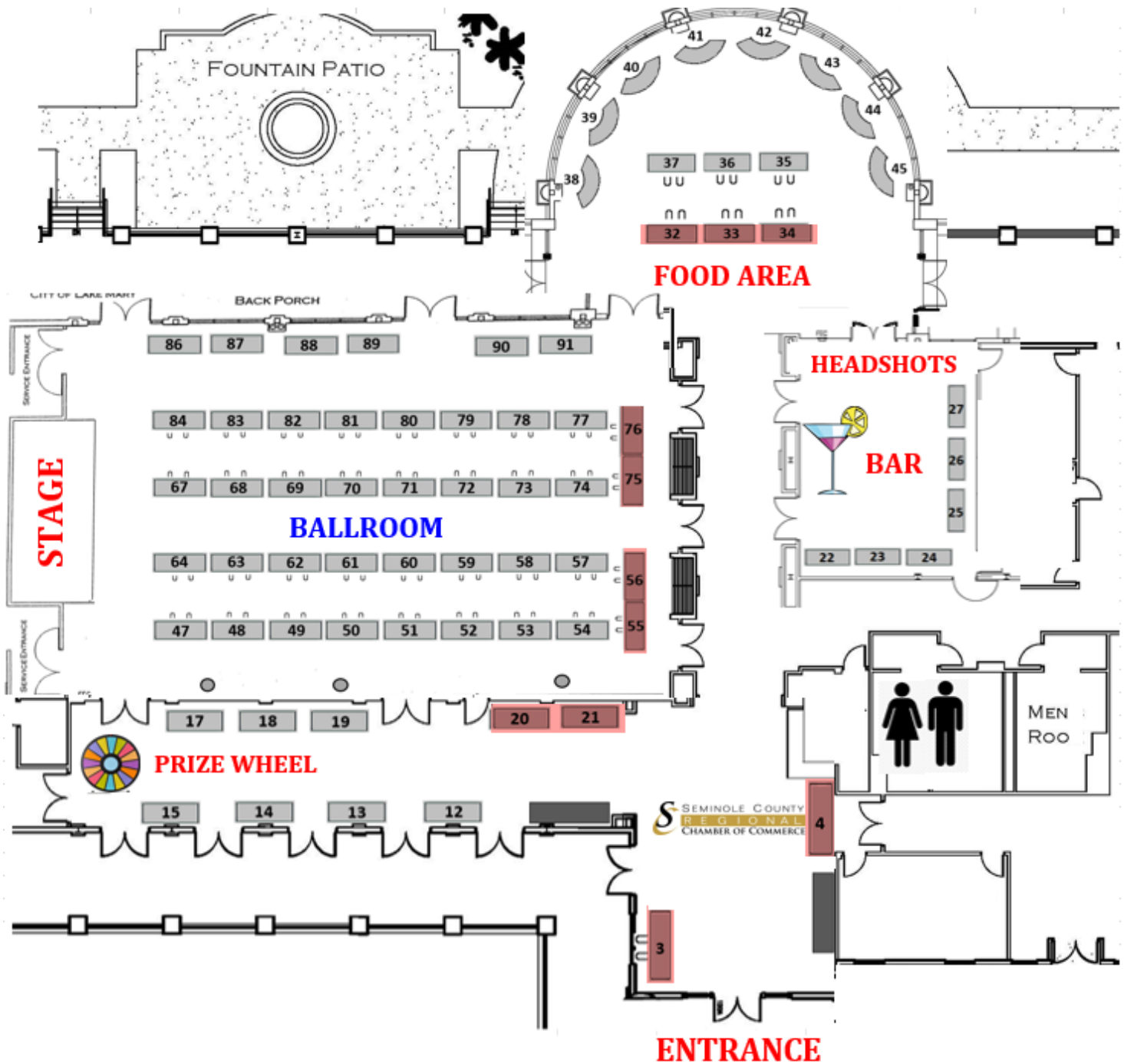
**I acknowledge that I have read the Terms of Contract and understand that they shall be incorporated into and form part of this contract. Compliance with the law: Exhibitor will comply with all applicable laws.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

# Lake Mary Events Center

260 N Country Club Rd. | Lake Mary, FL 32746



- Premium Table - Sponsors Only
- Standard Table

**Power Supplied Booths: (Additional \$50)**  
 3, 21, 22, 23, 24, 25, 27, 29, 30, 39, 42, 44, 86, 87, 90  
 \* Power cords not provided, outlet only

An updated list of available booth spaces can be found at [www.SeminoleExpo.com](http://www.SeminoleExpo.com)